Non-type approved light motorized vehicles for the transportation of persons and goods and related facilities

CEN/TC 354

Date: 2014-10-30

Doc. Number: N 0227

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New CEN Enquiry Procedure - Presentation from CEN (Webinar 2014-10-23)

COMMENTARIES / Main changes:

DECISIONS

- CEN enquiry is reduced from 5 months to 3 months
- Formal Vote may be skipped by TC decision
- CEN Enquiry becomes in effect a weighted vote (71% positive weighted vote & simple majority)

FOLLOW UP

For information

SOURCE

CCMC

Association Française de Normalisation 11, rue Francis de Pressensé F-93571 La Plaine Saint-Denis Cedex
http://www.afnor.fr SIRET 775 724 818 00205
New CEN Enquiry Procedure

CCMC Webinar 2014-10-23

Matthew Tomlin – Unit Manager, Standards Publications
Sarah Gibson – Editor, Standards Publications
Welcome!

- **Get the most out of this webinar:**
  - Turn off email, phones etc.
  - Use the Q&A panel to submit your questions
    - Depending on the time left we will go through these at the end of the slides
    - The recording and an overview of the questions and answers will be made available on the CEN website after this Live broadcast here: http://www.cen.eu/work/ENdev/Trainings/Pages/default.aspx
Background

- Ongoing focus on improving mechanisms & procedures for developing ENs
- European Commission Communication COM(2011)311 ask for 50% reduction of the average standards dev. time
- Implies need to address and adapt the current business processes and procedures of CEN –CENELEC,
- Establishment of CEN-CLC/BTWG 7
- CEN/BT Decision 35/2014 – New CEN Enquiry procedure
- Implementation Plan for start 2015-01-01
- Applies to all incoming drafts as from 2014-10-23
- Based on ISO new DIS Process
Key points...

- Enquiry stage becomes in effect a weighted vote
- CEN Members respond to vote: YES, NO, ABSTAIN
- Approval = 71% positive weighted vote & simple majority (IR2, 6.1.4 & 6.2.1)
- Reduction of Enquiry period - 5 to 3 months
- Depending on outcome TC can decide to skip FV and go straight to publication (TC decision required)
Who is impacted?

Technical Committees

CEN Members

Consultants

CCMC editors
Step 1: Submission of draft prEN to CCMC

- Upload draft prEN to eTrans (Word & PDF, figures, ETN)
- Update database
- Allocation to editor
- In-depth editing (5 weeks)
Step 2: Notification of start of National Enquiry preparation

- Upload edited prEN to eTrans (folder 1.2.1)
  - 2 months
  - Update stage code 40.10.6001
  - Possible eTrans “Resubmission” uploads in event of modification to prEN content

- Start preparation of National Enquiry
  - Voting extension requests possible (+1 month maximum)
  - Extension requests for AFNOR, BSI & DIN translators possible (in line with translation procedure)
  - AFNOR, BSI & DIN return translations via eTrans (folder 1.2.2)

2 months
Step 3: Launch of 3 month CEN Enquiry procedure

- Upload final Enquiry draft to eTrans (folder 1.3.1)
- Update stage code 40.20
- Opening of ballot on eBalloting portal

- Receives email request from CCMC for official assessment of candidate harmonized prENs
- Deadline by Enquiry end date

- Conduct National Enquiry
- Cast weighted vote via eBalloting portal
- Submit comments
- Vote on implementation dates

3 months
Step 4: TC decision following CEN Enquiry results

- Issues Enquiry results on eTrans (folder 1.4.0)
- Approval requires 71% positive weighted vote & simple majority (IR2, 6.1.4 & 6.2.1)

- Considers voting results and comments
- To skip FV – TC decision needed
- Neg. results?
  - Options = 2nd ENQ, FV, change deliverable, abandon...

- Negative assessments imply the Formal Vote cannot be skipped

Timeframe = End of Enquiry ballot to deadline for 45.99 (FprEN delivery date)
Step 5: Approved decision to skip Formal Vote

- **Dispatch Decision to TCMINARES**
  - Mandatory upload of Electronic Transmission Notice for CCMC on eTrans (folder 3.1.5)
  - No finalized text is to be delivered to CCMC
  - CA 7 Decision applies – i.e. CCMC to finalize publication

- **Download Transmission Notice**
  - **Classic publication process**
    - Editor finalizes publication using prEN draft
    - Handles voting comments
    - Final TC proofing 3 wks
    - Translation 4 wks
    - Publication (stage code 60.60)

- **Implementation of published EN begins**

9 weeks
Step 6: TC to keep Formal Vote

- TC drafts FV text based on CCMC edited ENQ text
- TC Decision to approve submission of FV draft to CCMC
- Prior to 45.99 deadline upload draft FprEN to eTrans (Word & PDF, figures, ETN)

- Update database
- Allocation to editor
- Editing (2 weeks)
- Usual procedure applies
- ...etc.
Information on start date

- All CEN Enquiry ballots opened as from 2015-01-01 will follow the new procedure

- This means prEN drafts delivered to CCMC from TCs as of 2014-10-23 will fall under new procedure
Useful links

- Electronic Transmission Notice
  http://boss.cen.eu/reference%20material/FormsTemplates/Pages/default.aspx

- Formatted TC decisions *(still to be finalized)*
  http://boss.cen.eu/reference%20material/FormattedDecisions/Pages/default.aspx

- CEN BOSS pages *(to be finalized by December)*
Questions & answers...
Keep in touch...

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