New CEN Enquiry Procedure - presentation from CEN

Main changes:

- CEN enquiry is reduced from 5 months to 3 months
- Formal Vote may be skipped by TC decision
- CEN Enquiry becomes in effect a weighted vote (71% positive weighted vote & simple majority)

For information

CCMC
New CEN Enquiry Procedure

CCMC Webinar 2014-10-23

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Welcome!

- **Get the most out of this webinar:**
  - Turn off email, phones etc.
  - Use the Q&A panel to submit your questions
    - Depending on the time left we will go through these at the end of the slides
    - The recording and an overview of the questions and answers will be made available on the CEN website after this Live broadcast here:
      [http://www.cen.eu/work/ENdev/Trainings/Pages/default.aspx](http://www.cen.eu/work/ENdev/Trainings/Pages/default.aspx)
Background

- Ongoing focus on improving mechanisms & procedures for developing ENs
- European Commission Communication COM(2011)311 ask for 50% reduction of the average standards dev. time
- Implies need to address and adapt the current business processes and procedures of CEN –CENELEC,
- Establishment of CEN-CLC/BTWG 7
- CEN/BT Decision 35/2014 – New CEN Enquiry procedure
- Implementation Plan for start 2015-01-01
- Applies to all incoming drafts as from 2014-10-23
- Based on ISO new DIS Process
Key points...

- Enquiry stage becomes in effect a weighted vote
- CEN Members respond to vote: YES, NO, ABSTAIN
- Approval = 71% positive weighted vote & simple majority (IR2, 6.1.4 & 6.2.1)
- Reduction of Enquiry period - 5 to 3 months
- Depending on outcome TC can decide to skip FV and go straight to publication (TC decision required)
Who is impacted?

- Technical Committees
- CEN Members
- Consultants
- CCMC editors
Step 1: Submission of draft prEN to CCMC

- Upload draft prEN to eTrans (Word & PDF, figures, ETN)
- Update database
- Allocation to editor
- In-depth editing (5 weeks)
Step 2: Notification of start of National Enquiry preparation

- Upload edited prEN to eTrans (folder 1.2.1)
  - 2 months
  - Update stage code 40.10.6001
  - Possible eTrans “Resubmission” uploads in event of modification to prEN content

- Start preparation of National Enquiry
  - Voting extension requests possible (+1 month maximum)
  - Extension requests for AFNOR, BSI & DIN translators possible (in line with translation procedure)
  - AFNOR, BSI & DIN return translations via eTrans (folder 1.2.2)
Step 3: Launch of 3 month CEN Enquiry procedure

- Upload final Enquiry draft to eTrans (folder 1.3.1)
- Update stage code 40.20
- Opening of ballot on eBalloting portal

- Receives email request from CCMC for official assessment of candidate harmonized prENs
- Deadline by Enquiry end date

- Conduct National Enquiry
- Cast weighted vote via eBalloting portal
- Submit comments
- Vote on implementation dates

3 months
Step 4: TC decision following CEN Enquiry results

- Issues Enquiry results on eTrans (folder 1.4.0)
- Approval requires 71% positive weighted vote & simple majority (IR2, 6.1.4 & 6.2.1)
- Considers voting results and comments
- To skip FV – TC decision needed
- Neg. results? Options = 2nd ENQ, FV, change deliverable, abandon...

• Negative assessments imply the Formal Vote cannot be skipped

Timeframe = End of Enquiry ballot to deadline for 45.99 (FprEN delivery date)
Step 5: Approved decision to skip Formal Vote

- Dispatch Decision to TCMINARES
- **Mandatory** upload of Electronic Transmission Notice for CCMC on eTrans (folder 3.1.5)
- No finalized text is to be delivered to CCMC
- CA 7 Decision applies – i.e. CCMC to finalize publication

- Download Transmission Notice
- **Classic publication process**
  - Editor finalizes publication using prEN draft
  - Handles voting comments
  - Final TC proofing 3 wks
  - Translation 4 wks
  - Publication (stage code 60.60)

- Implementation of published EN begins

9 weeks
Step 6: TC to keep Formal Vote

TC drafts FV text based on CCMC edited ENQ text
TC Decision to approve submission of FV draft to CCMC
Prior to 45.99 deadline upload draft FprEN to eTrans (Word & PDF, figures, ETN)

• Update database
• Allocation to editor
• Editing (2 weeks)
• Usual procedure applies
• ...etc.
Information on start date

- All CEN Enquiry ballots opened as from 2015-01-01 will follow the new procedure
- This means prEN drafts delivered to CCMC from TCs as of 2014-10-23 will fall under new procedure
Useful links

• Electronic Transmission Notice
  http://boss.cen.eu/reference%20material/FormsTemplates/Pages/default.aspx

• Formatted TC decisions (*still to be finalized*)
  http://boss.cen.eu/reference%20material/FormattedDecisions/Pages/default.aspx

• CEN BOSS pages (*to be finalized by December*)
Questions & answers...
Keep in touch...

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